



**CITY OF BURLINGTON
BOARD OF HEALTH**

645 Pine Street, Ste. A | PO Box 849
Burlington, VT 05402-0849

PHONE: (802) 863-0442

FAX: (802) 652-4221

BOARD OF HEALTH

Julie Hathaway, MD, PhD Interim Chair; Mary D. Hart, RN ; Celia Bird, APRN, Patrick Payne; Jenny Tomczak, MPH

HEALTH OFFICER

William Ward, Director of Permitting & Inspections

**DRAFT MINUTES FOR REGULAR MEETING OF
BURLINGTON BOARD OF HEALTH**

In Person and Virtual Meeting

Thursday, December 9, 2021 at 6:30 PM

Attending: *William Ward, Celia Bird, Julie Hathaway, Jenny Tomczak, Pat Payne, Hannah Cunningham, Celeste Crowley*

Absent:

Meeting called to order by Interim Chair Hathaway at 6:36 PM

AGENDA ITEM	DISCUSSION	ACTION TAKEN
1. Approvals: a. Agenda b. Approval of August Minutes	a. December Agenda – Approved with motion to add Hannah Cunningham to attendee list. b. November meeting Minutes – Approved as written.	Patrick motioned, Jenny 2 nd . ~Approved with amendments Pat motioned, Jenny 2 nd . ~Approved
2. Public Forum	There were no public attendees	
3. Open Meeting Compliance ~ City Attorney Dan Richardson	One of our City Attorney's, Dan Richardson, gave an overview of how open meetings work in relation to municipalities. A few highlights that are important to remember: All meetings of a public body are always open for the public to attend. A public body is any board, council, committee, or subcommittee. Be aware of the depth of your discussions when outside of a meeting. If you feel like it	

	<p>is turning into a meeting, then stop the conversation.</p> <p>Minutes of a meeting are to include; members present, motions & results, and should just hit the highlights of the discussions.</p> <p>Executive sessions are a side discussion at a meeting with limited conversations away from the public. An off the record discussion.</p> <p>Deliberative sessions are for making findings and decisions outside of the public realm. No minutes are to be taken.</p> <p>All correspondence via email, phone, social media, documents, texts are all public records. Be sure to keep your meeting conversations on city email or city cell phones to avoid having your personal email/phones searched for public records, if the need arises.</p> <p>Staff will follow up with Dan regarding workgroups within a Board or Committee as there was confusion regarding communication within the workgroup.</p>	
4. Mary Hart Appreciation a. General Discussion	Bill discussed having a plaque made and flowers presented to Mary for her 26 years serving on the Board of Health. The Board motioned to spend \$150 for this recognition.	Motioned by Jenny; 2 nd Celia. All in favor.
5. Eradicating Systemic Racism	<p>Pat presented the letter, from the BOH to REIB, stating their support for raising funds to assist with the public health issues that stem from racism. Jenny motioned to accept the letter and send it to REIB, the City Council, and the recipients designated by REIB.</p> <p>The Board motioned to allow our Youth Member to sign the letter.</p>	<p>Motioned by Jenny; 2nd Celia. All in favor.</p> <p>Motioned by Celia; 2nd Jenny. All in favor.</p>
6. Pesticide Applications a. General discussion	We are waiting to hear from Water Resources regarding the Harrison Avenue herbicides and the general water resources in that area.	
7. Emerging Issues a. Website Links	A Public Health & Safety page was added to the BOH webpage. The links for syringe education and resources were added.	

	Also, Julie suggested that the BOH recognize and support the students due to being displaced and having to use the Macy's building as a temporary high school. She thought it would be good to have a teacher speak at the January meeting to give insight in to how the students are coping with their situation.	
8. Public Outreach / Communications a. Front Porch Forum	The December Front Porch Forum post will focus on Carbon Monoxide detectors and safety in the winter.	
9. Next Meeting	The next regular meeting is scheduled for January 13 at 6:30pm	Meet via Zoom and in person at 645 Pine St
10. Adjournment	Meeting was adjourned at 8:32pm	Celia motioned, Jenny 2 nd .